



Code of Conduct – A student checklist (Update June 2017.) Approved by the School Council

General

You are expected to respect others and the property and environment of the College

You are expected to read, agree with and uphold the College Code of Conduct

Specific

1. Observe the out of bounds rules as outlined in the student diary.
2. For safety reasons you are not allowed in the Science and DT Laboratories without a member of staff being present
3. Running is not permitted within buildings unless instructed to do so i.e. in the Sports Hall!
4. Foul or abusive language is not acceptable under any circumstances.
5. Take care in your personal appearance. Uniform is to be worn smartly at all designated times.
6. Smoking is not allowed on campus.
7. Alcohol can only be consumed on campus by senior pupils under strict staff supervision.
8. Drugs are not permitted as defined in the school's drugs policy.
9. Pupils should give Surgery their personal medicines, unless they have been allowed to self-medicate by their doctor.
10. All students must follow the school's e-safety policy, including the use of mobile phones, such as never taking a picture of, or record, another student or a teacher without permission.
11. If you are waiting for a class, do so quietly and sensibly.
12. You should always open doors for others, particularly for adults, always stand aside holding the door open.
13. If sitting and an adult approaches to talk, always stand unless or until it is indicated that you should sit.
14. Do not show prejudice against anyone because of colour, race, sexual orientation, religious belief or physical appearance.
15. Graffiti is not acceptable. This applies to books and property.
16. Respect the property of others. Borrowing without permission is stealing.
17. Do not raise your voice on campus. Shouting and screaming is not acceptable.
18. Carry yourself in an appropriate manner.
19. Do not drop litter, inside or outside. If you see litter, do not ignore it, but pick it up and put it in the bin.
20. Whilst in the dining room, eat quietly and in a civilised manner. Talk quietly with others and refrain from using mobile phones at the dinner table.
21. Public displays of affection between pupils, such as kissing, are not allowed.
22. If you see a stranger on the campus, ask if you can help him or her by taking them to reception. Otherwise you must report them to a responsible member of staff.
23. Remember that 'practical jokes' can cause misery to the unfortunate recipient.
24. Make life enjoyable for others. Learn to get the best from your teachers and help them to get the best from you.
25. If you need to queue, do so sensibly. Do not push in a queue.
26. Always greet your elders with an appropriate "Good morning or afternoon or evening".
27. Try to volunteer yourself for small duties. Do not wait to be asked. If asked to carry out some task, do it with good grace and to the best of your ability.

Signed: a) Student

b) Tutor

Date:

One copy should be retained for filing by the Tutor and the other kept by the tutee.