



**BEDSTONE**

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# Health & Safety Policy

at

## Bedstone College

<b>Author</b>	DG
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<b>Staff</b>	Bursar
<b>Gov</b>	

# HEALTH & SAFETY POLICY STATEMENT

This policy applies to all members of our college community, including boarders and those in our EYFS setting. Bedstone College is fully committed to ensuring that the application of this policy is non-discriminatory in line with the [UK Equality Act \(2010\)](#). Further details are available in the college's Equality and Diversity Policy document.

## 1 GENERAL STATEMENT

The Health and Safety of all our staff, students, contractors, visitors and members of the public is of paramount importance to Bedstone Educational Ltd.

Senior Management have reviewed the Health, Safety, and Environmental Legislation when considering their responsibilities and setting the College's Health and Safety Policy objectives.

## 2 COLLEGE RESPONSIBILITIES

The College will ensure, so far as is reasonably practicable, the health, safety and welfare at work of all employees. It will manage its business in such a way, and so far as is reasonably practicable, that the safety and welfare of persons not employed by the College are not exposed to risks.

This policy document explains in broad terms, what must be done by everyone within the College to achieve these objectives. The aim is to provide a sound basis for the co-operation between management and employees and is intended to encourage continuous improvement of our Health, Safety and Environmental performance.

## 3 OBJECTIVES AND COMMITMENT

3.1 Our objectives toward fulfilling this policy are to:

- \* Concentrate on the elimination of risks to persons, as a first priority, then on risk reduction, prevention of injury and loss due to damage.
- \* Identify the health and safety hazards and manage those hazards so that the risks are effectively controlled, in accordance with this Bedstone Educational Ltd policy.
- \* Work to safety standards, which satisfy our Statutory requirements and reflect good industry working practices.
- \* Review and develop these standards continuously and when changes in Legislation, industry practice or technology occur, revise them accordingly.

3.2 We are committed to consult with employees on health, safety and welfare issues by:

- \* Ensuring that our employees are trained to understand and carry out their job responsibilities. This will involve, but will not be limited to, selection, training, re-training, supporting and continuous assessment of employee performance.
- \* Continually monitoring this policy by auditing and reviewing its effectiveness in the workplace.

#### **4 LEGAL OBLIGATIONS**

The College recognises the legal obligations placed on it by the Health & Safety at Work etc. Act 1974 and other Statutory Legislation, as may be applicable to our undertaking.

Our Health and Safety documentation and records are kept in the Bursar's Office, and will be made freely accessible to contractors, visitors, members of the public and any other person(s) who may be affected by our operations.

A copy of the Employee Health and Safety Information Manual is located in the Bursar's Office being easily accessible to all employees for their reference.

Employees will be made aware of this facility and are obliged to familiarise themselves with the contents of this Manual as it contains essential information for their health, safety and welfare. Should any employee have any questions on any health and safety related matter they must raise it with their immediate supervisor.

#### **5 HEALTH & SAFETY ADVICE**

At regular intervals our insurers send their surveyors to access our site. We are also subject to inspection from the HSE at regular intervals.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Name: Gp. Capt J P S Fynes, Chair of Governors, Bedstone College.